

North Ferriby Primary School



Nappy Changing Policy

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Created By: J Spencer
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Nappy Changing Policy

At North Ferriby, we aim to support children's care and welfare on a daily basis in line with their individual needs. All children need contact with familiar, consistent adults to ensure they can grow confidently and feel self-assured. Wherever possible, consistent members of staff will change nappies according to the child's individual needs and requirements.

Our procedures meet best practice identified in [The Equality Act 2010](#) which states that schools must not discriminate against or disadvantage disabled children or those with special educational needs. A delay in achieving continence - or not being toilet trained - is considered a disability.

[The Children and Families Act 2014](#) also places a statutory duty on schools to support pupils with medical conditions, including bladder and bowel problems. If a child has an identified continence issue which won't be resolved before they start school (whether related to toilet training or not), support must be provided.

We will enable a two-way exchange between parents and staff so that information is shared about nappy changing and toilet training in a way that suits the parents and meets the child's needs. Parents will be engaged in the process of potty training and supported to continue potty training with their child at home.

We will use appropriate designated facilities for nappy changing which meet the following criteria:

- Facilities are separate to food preparation and serving areas and children's play areas
- Changing beds have a sealed plastic covering and are frequently checked for cracks or tears. Disposable towels/roll are placed on top of the changing bed for added protection
- Clean nappies are stored in a clean dry place; soiled nappies are placed in a 'nappy sack' or plastic bag before being placed in the bin. Bins are foot-pedal operated, regularly emptied and placed in an appropriate waste collection area.
- Any creams and lotions for any non-prescription cream for skin conditions e.g. Sudocrem are supplied by the parent/guardian and must be clearly labelled with the child's name. Prior written permission will be obtained from the parent. When applying creams for rashes, a gloved hand is used.

Staff changing nappies will:

- Use a new disposable apron and pair of gloves for each nappy change and always wash hands before and after using gloves
- Clean disinfect and dry the medical bed thoroughly after each nappy change; disposable towels/roll must be discarded after each nappy change
- Ensure they have all the equipment they need and access to fresh water before each nappy change.
- Ensure that best practice is adhered to following the advice given

We wish to ensure the safety and welfare of the children whilst being changed and safeguard against any potential harm, as well as ensuring the staff member involved is fully supported and able to perform their duties safely and confidently. We aim to support all parties through the following actions:

- Training all staff in the appropriate methods for nappy changing and manual handling
- Ensuring that no child is ever left unattended during the nappy changing time
- Making sure staff do not change nappies whilst pregnant until a risk assessment has been discussed and conducted
- Ensuring hygiene procedures are followed appropriately, e.g. hands washed before and after nappies are changed and changing mats cleaned before and after each use
- Ensuring all staff have an up-to-date understanding of child protection and how to protect children from harm. This includes identifying signs and symptoms of abuse and how to raise these concerns as set out in the Child Protection Policy
- Balancing the right for privacy for the children with the need for safeguarding children and adults by making sure intimate care routines do not take place behind closed doors. The staff member changing the child will always ensure that another adult is present in the vicinity of the medical room (e.g. in the front entrance/office) should any additional assistance be required.

If any parent or member of staff has concerns or questions about nappy changing procedures or individual routines, please see the SENDCO at the earliest opportunity.

Sources of information/documents used to aid the writing of this policy:

A draft policy was provided (and then adapted) from the Early Years Primary Inclusion Team

<https://www.gov.uk/government/publications/national-service-framework-for-children-young-people-and-maternity-services-continence-issues-for-a-child-with-learning-difficulties>

<https://www.eric.org.uk/help-at-school-fags>.